

## Greenville Unitarian Universalist Fellowship **Inclement Weather & Cancellation Policy**

First adopted: February 11, 2009

Revised: October 12, 2016

Revised: November 2023

Approved by Board: December 2023

Recognizing that the areas served by the Greenville Unitarian Universalist Fellowship (GUUF) are subject to severe weather conditions and their accompanying problems, and placing priority on the safety of GUUF members, guests, and families, the Greenville Unitarian Universalist Fellowship adopts this policy to address delay or cancellation of services and events due to inclement weather or other causes.

- Weekday - The GUUF Office will be closed, and all daytime events to be held at the Fellowship, or sponsored by the Fellowship, will be canceled whenever the Greenville County Public Schools are closed due to inclement weather.
- Evening and Saturday - Evening or Saturday events to be held at the Fellowship, or sponsored by the Fellowship, will be canceled whenever Greenville Technical College cancels evening/Saturday classes due to inclement weather.
- Sunday - Sunday Services, programs, and/or events to be held at the Fellowship, or sponsored by the Fellowship, may be canceled by the President of the Fellowship. The President should consult with the Minister and other members of the Board, if possible. In the case of Sunday Services cancellation, the chair of the Sunday Services Committee will be notified as soon as possible.
- Any closing, cancellation, or delay will be posted as soon as possible on the GUUF website's homepage, Facebook page, WYFF4, and other area media outlets as appropriate and/or time permits.
- Closings, delays, and/or cancellations not addressed by this policy may be decided by the President in consultation with other members of the Board, the Minister, and/or staff or lay leaders deemed appropriate. Of course, any program, meeting, etc. may also be canceled by the person who called the meeting.

### Responsibilities:

- It is the responsibility of the President (or President-Elect if the President is unavailable) in consultation with the Minister (or the Sunday Services chair if the minister is not available) to decide about canceling or delaying any service or activities.

- The President will communicate the final decision to the Communications & Technology Committee chair, to WYFF4, and to other area media outlets as deemed appropriate and/or as time permits.
- It is the responsibility of the Communications & Technology Committee chair to ensure that the notice is posted prominently on the homepage of the website and posted on our Facebook page.
- It is the responsibility of the Minister to notify the Director of Lifespan Religious Education.