

## Greenville Unitarian Universalist Fellowship **Policy**

Title:       **Donation of Tangible Items (non-monetary)**

Proposed:

Replaces:   n/a

Approved by Board Month: December 10, 2014

Tangible items or goods offered for donation to the Fellowship, intended for Fellowship use and not for sale in the Thrift Shop, should be evaluated for appropriateness and usefulness for sustaining the Fellowship, our mission and/or our ministries. Responsibility for making that evaluation and determination rests with the appropriate committee (usually the Furniture, Furnishings & Aesthetics Committee), as determined by the Board, and ultimately the Board itself.

Information about items being offered for donation should be provided to the committee, either through the Fellowship office or directly to the committee chair, prior to delivering the item. If the committee accepts the item, the standard receipt of donation will be issued. When any item is received, it becomes the property of the Fellowship. Items left at the Fellowship for more than 15 days, whether or not approved for acceptance, become the property of the Fellowship.

The Fellowship, via its leadership, reserves the right to place and/or utilize the item as deemed appropriate. If and when the item is deemed to no longer be useful or of benefit to the Fellowship, the Furniture, Furnishings & Aesthetics (FF&A) Committee is charged with disposing of the item without notification to the donor.