

# HVAC Thermostats and Filters\* – Main Building

Filters should be changed 30 – 90 days depending on usage, I.e. filters in Units 1 and 2 can be changed 60 – 90 days since they are not on all the time. Put date changed on outside filter. A useful guide – new filters are white, change if gray, change more often if black.

\* All PrecisionAire filters may be ordered and purchased locally not far from the UU at:  
JL Wynn and Sons HVAC Supply 1333 Rutherford Rd Greenville, SC 29609 (864) 268-3427

## Unit 1

Thermostat Location: R side of Sanctuary

Filter Location: R side of Sanctuary above 'Flower Room' in unit (use ladder)

Filter Size: (3) 16 x 25  
(3) 20 x 25

## Unit 2

Thermostat Location: R side of Sanctuary

Filter Location: L side of Sanctuary above 'Senior Room' in unit (use ladder)

Filter Size: (3) 16 x 25  
(3) 20 x 25

## Unit 3

Thermostat Location: In RE - Front

Filter Location: In attic above 'Activity Room' via pull-down ladder in unit

Filter Size: (4) 16 x 25

## Unit 4

Thermostat Location: In RE - Rear

Filter Location: In attic above 'Drinking Fountain' via pull-down ladder in unit

Filter Size: (4) 16 x 25

## Unit 5

Thermostat Location: Downstairs hall

Filter Location: 'Electrical Room' in unit

Filter Size: (4) 16 x 25

## Unit 6

Thermostat Location: WWOC

Filter Location: In unit off closet in WWOC

Filter Size: (4) 16 x 25

## Unit 7

Thermostat Location: Lobby/Foyer

Filter Location: (2) in ceiling and (2) in lobby wall close to floor

Filter Size: (2) 20 x 20 – ceiling  
(2) 10 x 20 – floor (one in lobby close to floor and one on other side of wall)

## Unit 8

Thermostat Location: Over flow room – A

Filter Location: In attic, access through 'Sound Room', this filter is tough to find...  
look between the unit and the plenum behind a 1 x 25 metal strip

Filter Size: (1) 20 x 24

Rev. 03/04/2010 – JD

# HVAC Thermostats and Filters – Annex

**Units 9 / 10 / 11 are in the Annex.**

**Unit 9**

Thermostat Location: On wall in large storage room

Filter Location: Annex utility closet on unit next to outside wall

Filter Size: (3) 16 x 25 x 1

**Unit 10**

Thermostat Location: In hallway of upper offices

Filter Location: In hallway ceiling of upper offices

Filter Size: (2) 20 x 25 x 1

**Unit 11**

Thermostat Location: Audrey's Closet behind counter

Filter Location:

Filter Size: (1) 20 x 24