



Greenville Unitarian Universalist Fellowship

Expense Submittal: Social Events, Green Sanctuary, Denominational Affairs and Rainbow Committees

Complete this form and attach invoice or receipt(s) for payment or reimbursement. Make sure the person responsible for the budget (Committee Chair) has signed the Authorized line. Place the completed form in the Administrative Assistant's mailbox.

Date: _____

Make Check Payable to: _____

Address: _____

City, State, Zip Code: _____

Account Number	Account Description	Amount
01-5590-250	Denominational Affairs Expense	
01-5540-340	Green Sanctuary Expenses	
01-5545-320	Rainbow Committee Expense	
01-5350-150	Social Events Expense	
	TOTAL	

Details: _____

Requester's Name: _____ Phone: _____

Authorization (Committee Chair)

Name: _____ Phone: _____